



Parent-Teacher Organization

Meeting Minutes

September 16, 2026

1. Spirit Wear Swap and Pizza

2. Welcome, Roll Call and General Information/Transition

- a. Everyone in attendance signed in and recorded contact information.
- b. In attendance: Jody Rannow, Candee Kaatz, Jennifer Bharucha, Kimberly Morvig, Rachel Seppman, Shikera Kennedy, Kristy Hymans, Casse Langford, Renae Conlee, Jean Hafdal, Daren Conlee
- c. Discussion of responsibilities of board and chair positions along with some past history.
- d. Casse will give Jody access to google drives for the board and Sr. Party. She will also add Jody to the president emails (gmail and blue host) and have these emails forwarded to Jody.
- e. Renae paid for another 2 years for the Blue Host website and emails to allow the emails to be transferred over eventually to the new platform.

3. BOARD POSITIONS

- a. President: Jody Rannow is interested in this position
- b. Vice President: Candee Kaatz is interested in this position
- c. Treasurer: OPEN (Kristy Hymans will take on this role until we can find someone)
- d. Secretary: Jennifer Bharucha is interested in continuing in this position
- e. Senior Party Co-Chairs: Kimberly Morvig is interested in this position. Casse Langford will continue on for 1 more year.
- f. Senior Party Treasurer: OPEN
- g. Communications: OPEN
- h. Website: OPEN
- i. Social Media: Rachel Seppman is interested in continuing in this position
- j. Staff Appreciation: OPEN (Shikera Kennedy can help with this along with Candee Kaatz)
- k. Events: Shikera Kennedy is interested in continuing in this position
- l. Volunteer Coordinator: OPEN
- m. Fundraising: OPEN (Jaclyn Hoey will run both Gerten's fundraisers, Fall and Holiday)
- n. Student Council Liaison: OPEN (New position, Candee and Jody will lead this)

4. VOTE IN BOARD MEMBERS

- a. President: Jody Rannow
- b. Vice President: Candee Kaatz
- c. Treasurer: Kristy Hymans
- d. Secretary: Jennifer Bharucha
- e. Senior Party Treasurer: OPEN
 - i. Jody Rannow and Kristy Hyman will be listed on the bank account until we find a new treasurer and Senior Party treasurer.
 - ii. Casse Langford motioned to vote in the 4 positions (President, Vice President, Treasurer and Secretary) onto the EPHS PTO Board. Kristy Hymans 2nd the motion, motion passed.
 - iii. Renae Conlee motioned that Jody Rannow and Kristy Hymans will be listed on the bank account at Old National Bank. Casse Langford 2nd the motion, motion passed.

5. Review Financial Reports

- a. Renae reviewed the 2026–2027 Budget that was handed out.
 - i. Jody motioned to approve the budget as written, Kristy 2nd, motion passed.
- b. Renae has set up 2 fundraisers in Gofan, 1 for the PTO Staff appreciation (yearly goal is \$12,000) and 1 for the Senior Party.
 - i. The school is no longer using Gofan for sporting event tickets so we will need to market these fundraisers to get more visibility.
- c. We will continue to keep \$200 in Paypal in case of future refunds. Kristy will get access to our Paypal account from Renae.

6. Staff Appreciation

- a. 1st Conference Meal is scheduled for October 6th.
 - i. Shikera can help with planning the food (pizza) and reserving the room.
 - ii. Candee and Kimberly are also available to help with this.
- b. In the past, we have had a more expensive meal (Medbox Grill) for the December appreciation event (term 2). For term 3 conferences, we have had a cheaper meal, maybe pizza again and then the End of the year food truck on the last day of school.
- c. Discussed looking for opportunities to help the teachers and staff in other non-monetary ways. Maybe making copies, organizing stuff, laminating, etc.

7. Events

- a. Casse and Kristy will set up and man the PTO table at the Meet the Teachers night Tuesday September 22nd from 6-8pm. There is a PTO tablecloth and a flag in the

storage closet. They will have a trifold with the Gofan QR code for donations and a sign up sheet.

- b. Possible Parent events that were discussed:
 - i. Graduation cords and NHS requirements
 - ii. Mental Health presentation with Washburn
 - iii. What do you need to know when your teen turns 18?
- c. Shikera will look into the possibility of having an event during the 1st or 2nd term.

8. Principal's Update – Dr. Jaysen Anderson

- a. Will invite to future meetings

9. Senior Party

- a. Casse will send out an email soon to see who will remain on as chairs and then plan the first meeting for late October or November.
- b. Discussed logistics of senior party depending on what date graduation is.
 - i. It would be difficult to have the senior party the weekend of June 5th and 6th since Prairie School of Dance scheduled the PAC for that weekend. The weekend before is Memorial day weekend. Schooner days will most likely be June 4-6.

10. Website & Comms

- a. Will be transitioning over to full Google platform – Kristy is working on this.
- b. Jody will create a Google folder for this year.

11. Fundraisers

- a. Gerten's Fall Fundraiser is complete. Gerten's winter fundraiser begins in November. Jaclyn Hoey is running both of these. Casse will connect with Jaclyn to see what help she needs.
- b. Kimberly discussed maybe doing a grad fair as she has put on in Minnetonka in the past.
- c. What else would we like to do? – A group will meet offline to discuss other fundraising ideas. Casse, Kristy, Kimberly and Jody will meet next week.

12. 2026-2027 Meeting Schedule – Will meet 1st Wednesday of the month at 9AM

- a. October 7th
- b. November 4th
- c. January 6th
- d. February 3rd
- e. March 3rd
- f. April 7th (will need to change due to spring break)
- g. May 5th

13. Jody motioned to adjourn at 8:24pm, Renae 2nd, motion passed.

14. Outgoing and incoming leadership can connect and schedule transition meetings to take place prior to the next October board meeting on October 7th.