



Parent-Teacher Organization Meeting Minutes

Feb 09, 2026

1. Welcome & Roll Call (Casse)

- a. President – Casse Langford - Present
- b. Vice President - **OPEN**
- c. Treasurer – **OPEN**
- d. Communications - Prayati Ockenga - Present, Rachel Seppman - Present, Carolina Hurtado – Not Present
- e. Senior Party Treasurer – Renae Conlee - Present
- f. Secretary – Jennifer Bharucha - Present
- g. Event Coordinator – Shikera Kennedy – Not Present
- h. Volunteer Coordinator - Mehri McLaughlin - Present
- i. Staff Appreciation – Tes Davies - Present
- j. Fundraising – Amanda Ropchak - Present

2. Approval of Agenda - **ACTION ITEM** (Casse)

3. PTO Overview for Newcomers (Casse) – No new members in attendance.

4. Financial Reports (Renae)

- a. We received many donations which will allow the Q3 staff appreciation lunch to take place.
 - i. We still need more donations to fund the Q4 Food truck.
- b. Discussed website host fee ~\$600. This will be due again beginning of September.
 - i. Casse will look at this in the summer to decide if we want to move our website to a different platform.

5. Staff Appreciation (Tes)

- a. Q3 staff appreciation lunch will be on Tuesday, February 24th from noon to 2pm.
 - i. Planning for ~200 staff. Tes was able to get a great deal on pizzas. There is a sign up genius for drinks, desserts and snacks. Please sign up. Monetary donations through gofan (or check) are also needed to help fund the Q4 staff appreciation food truck.
 - ii. Tes needs help from 10am to 3pm. If you can help for an hour or 2, please let Tes know. We need more people for the set up and clean up shifts. Tes will send an email to the PTO list to recruit volunteers.
- b. **Q4 Food truck**
 - i. Quote from Chilli Lime ~\$15/person for 3 tacos. Tes will see if they can also provide drinks.
 - ii. May also get a quote from the truck from last year (formerly Wingman Matt's)

6. Events

- a. Community Coffee Hour (Coffee with the PTO)
 - i. Once a month, Casse will pick a coffee shop and invite people interested in learning about the PTO and meeting other parents to hang out for an hour or 2.
- b. Spring social event planning
 - i. Casse will work with Shikera to plan a Washburn event on mental health, similar to last year.

7. Fundraisers (Amanda)

- a. Prayati will get the 2 free parking passes for Lot A from the school. Amanda will decide how/when to auction these off.
- b. Chick-fil-a mobile order fundraiser will be on March 3rd at the Eden Prairie location.

8. Website & Comms (Prayati / Rachel / Carolina)

- a. Discuss social/ email topics for next 4 weeks – Casse will meet with the team to go over upcoming communications and website changes.

9. Volunteer Update (Mehri)

- a. Confirm President's Council attendance for tomorrow – Mehri will attend. Renae will forward the link to Mehri.
- b. Open Positions – let Casse know if you can take on any of these volunteer positions or know someone that would be a great fit!
 - i. Senior Party Treasurer
 - ii. PTO Treasurer
 - iii. Fundraising Chair
 - iv. Staff Appreciation
 - v. Senior Party co-chair
 - vi. PTO Vice President
- c. We will vote on the new Board at the May meeting.

10. Update from Associate Principals Lomumba Ismail and Mariah Pringnitz

- a. Eagle Voice is coming back this quarter – students and staff can submit ideas for the next week using the QR codes around the building. These ideas will be voted on and then committees will be formed to implement these ideas. If an idea cannot be implemented, the submitter will be notified as to why it wasn't implemented.
- b. Unity Week is this week.
 - i. Culture day is this Thursday during periods 1 and 2 in the Main Gym. There will be performances during both periods and cultural booths in the cafeterias.
- c. There will be no big tests (ACT, AP, MCA) until after Spring Break.
- d. There is a new Safety and Security form that can be used to report bullying, etc. The QR code is on schoology and will be shared around the school.
- e. Looking at changes in the 9th grade connections
 - i. Typically 9th graders interact with upper class mentors on the 1st day of school. The plan is to extend this so the mentors are available all year.
- f. There is a team working on focus and connections (LINK) and activities during these times.
- g. Gift cards for food and food donations are needed for the Eagle Nation Station. There is a link in the latest PTO communication. There is also an Amazon wish list on the website
 - i. The Eagle Nation Station is run by school counselors. They received a grant for \$8000 to help stock the necessities. The school cannot buy gift cards so donations are gift cards are always needed and appreciated.
- h. Mariah is the contact again for Senior Party.
- i. The ticket policy for the graduation ceremony will most likely be similar to last year. Everyone will be given so many tickets and can also request additional tickets.
- j. Mariah and Lomumba will work with Jaysen to determine the best way to communicate the volunteer needs for the PTO.

11. Senior Party - Next meeting: Feb 24 at 7pm @ EPHS (same night as in-person conferences)

- a. Casse will work with Mariah to set party times soon.
- b. Tickets will go on sale the first week of March. Need to determine ticket prices and dates for pricing.
- c. We are looking for a volunteer or 2 for the Senior Yard Signs.
- d. We also need a Treasurer for the Senior Party soon so they can work with Renae this year.

12. 2025-2026 Future Meeting Schedule

- a. March 9, 2026 @ 9a
- b. April 13, 2026 @ 9a
- c. May 18, 2026 @ 9a

13. Adjourn