



Parent-Teacher Organization Meeting Minutes

March 10, 2025

1. Welcome & Roll Call

- a. President – Casse Langford - Present
- b. Vice President – Smriti Srivastava - Present
- c. Treasurer – Gretchen Meek - Present
- d. Senior Party Treasurer – Renae Conlee - Present
- e. Secretary – Jennifer Bharucha - Present
- f. Event Coordinator – Shikera Kennedy - Present
- g. Volunteer Coordinator - Mehri McLaughlin - Present
- h. Staff Appreciation – Tes Davies - Present
- i. Website / Social Media – Julie Peyer - Present & Sash Nadkarni
- j. Fundraising – Amanda Ropchak – Present
- k. Others in attendance – Brenda Wood

2. Approval of Minutes & Agenda - ACTION ITEM (Casse)

- a. February 2025 Minutes
 - i. Casse motioned to approve the February 2025 Minutes, Tes seconded the motion -Approved
- b. March 2025 Agenda
 - i. Gretchen motioned to approve the March 2025 Agenda, Brenda seconded the motion - Approved

3. Review Financial Reports – ACTION ITEM (Gretchen)

- a. March Budget Review
 - i. We are in good shape. Parents were much more generous with donations for the February teacher appreciation luncheon. The planter expenses can be removed from the budget. Gretchen will be donating these supplies (Thank you). The accounting fees will also be removed from the budget.
- b. President's Council follow-ups
 - i. Gretchen posted a recap for the PTO in our shared directory.
 - ii. Wingman Matt's is still around but will be changing the name. They are still interested in working with the PTO on events and the Sr. Party.
 - iii. The President's council will put out a call for volunteers for the Sr. Party. There is not an issue having parents from the elementary schools and middle school volunteer at the 1st shift.

4. Staff Appreciation (Tes)

- a. February event recap
 - i. The meal from Med Box Grill was great. The staff really enjoyed the food. The costs were in line with the December meal. We received a lot of donations from parents of desserts, snacks, drinks and money. We were able to use decorations from the Sr. party closet which worked well.
- b. End of year event planning
 - i. Will have a food truck for the last day of school of June 10th. Will put the truck behind the classroom we are in so staff can sit at the picnic tables. We could also reserve the classroom to be used in case of rain.
 - ii. Staff Appreciation Week is the first week of May
 - 1. Tes will bring ice cream treats for the staff
 - 2. Crew car wash is also interested in partnering with us and coming in during that week and giving all staff a ticket for a free car wash.

5. Events (Brenda + Shikera)

- a. February Event Recap
 - i. The presentation on Mental Health was a very successful event! 35-40 parents attended the event along with Dr. Anderson. Brenda and Shikera will put together a summary of the event to post on our website. There is also a recording on YouTube which will be posted on our website.

- b. April /May Social Event
 - i. We will plan a social event for the end of April. Amanda will look at some potential locations such as Fat Pants and Hackamore. April 28 or 29th seems to work best. We can request donations for the Sr. Party and auction off the 2 parking passes for Lot A. Shikera will plan the event and order food once we have a place and date. Casse can help with flyers and advertising.

6. Principal's Update – Dr. Jaysen Anderson

- a. Winter sports are done now. The winter door will be closing at the end of term 3.
- b. Parking lot communications will be coming out in April. Parking costs for Lots A and B will most likely be the same price. The school will donate 2 parking passes for Lot A to auction off at the PTO's end of the year event.
- c. There was some discussion on clubs and schedules. There should be a list of all clubs and meeting schedules online.
- d. The elementary schools will invite the seniors to do the senior walk on the last day of school, June 10th.

7. Website & Comms (Julie)

- a. Do we need support for this area next year?

8. Fundraisers (Amanda)

- a. Amanda could use more help with fundraising. Please let Amanda know if you can help. Mehri will also be reaching out to the PTO members to request help with specific tasks as needed.
- b. Hackamore brewery does give back nights where they give 15% of sales back to the organization.
- c. Fat Pants would like to set up a meeting to discuss options for fundraising/events. They can host trivia and BINGO nights but no longer do the Pint nights. Amanda will set up a meeting to get more info.
- d. Chick-fil-A has a grad party drawing which someone from the Sr. Party is leading. They no longer do the cookie fundraiser but instead do a Mobile ordering fundraiser. Amanda will set up a date in the spring for the mobile ordering fundraiser. Could potentially do this in the fall if it's an easy event to do.
- e. Amanda will set up an event at Gerten's on April 5th. More info to come. The info will be posted on Facebook and emailed to parents so parents can sign up on their own.
- f. Discussed doing a dining event with Jersey Mike's. They used to give 50% back but looks like maybe 15% now? Maybe use Instagram and the 50 Spirit Leaders to communicate and promote the event to students?

9. Senior Party (Casse and Julie)

- a. The interns are helping promote the Sr. party. They are responsible for posting 2-3 times/week on Instagram and have 50 signs to post around the school. They will also add the Sr. Party info to the TV screens in the cafes and hallways.
- b. Julie is looking for someone to take over as the Intern coordinator for next year. Contact Julie if you are interested.
- c. There will be a fundraiser at Evereve on March 20th. Mention EP Senior Party and 15% of your sale will be donated to the Sr. Party. This fundraiser goes all day and from 5-7PM, there will be a social hour with drinks and snacks.

10. 2024-2025 Meeting Schedule – Remaining Meetings

- a. April 14, 2025 - location TBD
- b. May 12, 2025 - location TBD

11. Adjourn @ 11AM