



Parent-Teacher Organization Meeting Minutes

February 10, 2025

1. Welcome & Roll Call

- a. President – Casse Langford - Present
- b. Vice President – Smriti Srivastava - Present
- c. Treasurer – Gretchen Meek - Present
- d. Senior Party Treasurer – Renae Conlee - Present
- e. Secretary – Jennifer Bharucha - Present
- f. Event Coordinator – Shikera Kennedy
- g. Volunteer Coordinator - Mehri McLaughlin
- h. Staff Appreciation – Tes Davies - Present
- i. Website / Social Media – Julie Peyer – Present & Sash Nadkarni
- j. Fundraising – Amanda Ropchak – Present
- k. Others in attendance: Brenda Wood

2. Approval of Minutes & Agenda - ACTION ITEM

- a. January 2025 Minutes (attached):
 - i. Gretchen motioned to approve the Jan. 2025 minutes, Renee second - Approved
- b. February 2025 Agenda:
 - i. Gretchen motioned to approve the agenda, Julie second - Approved

3. Review Financial Reports – ACTION ITEM – Gretchen Meek

- a. February Budget Review
 - i. Gretchen presented updated budget. Concerned with our cashflow. Discussion about how we can make up the difference? Ideas - Boosters grant request. Send email to parents asking for donations. Look into more fundraisers. We used to do 3 staff appreciation luncheons but added a 4th one last year. We may need to eliminate one of the luncheons if don't receive enough donations.
- b. President's Council follow-ups

4. Staff Appreciation (Tes)

- a. Next Staff Appreciation Lunch will be Thursday Feb. 27th.
 - i. Med Box Grill will bring the food and set it up but we will be serving the food. We will need volunteers for set up on Wednesday Feb. 26th and to help serve and clean up on Thursday Feb. 27th. Please let Tes know if you can help.
 - ii. Food was ordered for 275 people since we had a lot of extra food last year. Tes will buy plates and napkins. We will use the plasticware packets in the Sr. party closet. There are also table clothes and decorations that could be used from the Sr. party closet.
 - iii. Casse will send out an email from the PTO on the February 27th event and will also ask for donations (\$, drinks, desserts and grab and go snacks) for the staff appreciation lunch/conferences.

5. Events (Brenda + Shikera)

- a. February event update – The event on Adolescent Mental Health will be on Feb. 27th from 6:30-8PM in the auditorium. Washburn will bring 2 speakers for this event. There will be a 45-minute talk and then a Q&A session. The plan is to either live stream or record the event. Brenda will send the information to Jaysen to include in the conference email the school sends out. CMS has also asked to promote this event. We will have the PTO table set up outside the auditorium and will have QR codes so we can take donations for the PTO at the event.

6. Principal's Update – Dr. Jaysen Anderson

- a. Conferences are coming up on Feb. 27th (in person) and March 5th (virtual)
- b. Graduation date is set for June 4th. Time is TBD, will depend on bus schedules. Going forward, will try to plan for a midday Saturday ceremony.

- c. SELGAES Dance was on Saturday. Not many students attended so may be last year. Look at setting the date earlier in the year, changing theme, etc.
- d. PBIS cart is in need of donations of full-size candy bars.
- e. Sr. Party will most likely be after graduation on June 4th.

7. Senior Party (Casse)

- a. A survey was sent to senior parents and seniors to determine if the party should be May 31st or June 4th. June 4th had the most responses from students saying they would attend and parents that would volunteer.
- b. The planning committee is meeting virtually tomorrow night to set the date.
- c. A Gofan account has been set up so it will be easier to register for the party and to check in.
- d. We can start promoting the party in March to all parents and send an email to seniors and senior parents once the date has been set.

8. Website & Comms (Julie) – will update as needed.

- a. Add to the March agenda to look into moving off from Blue host and going to Google to save \$500. Something to work on over the summer. Would need to be done before September 2026.

9. Fundraisers (Amanda)

- a. Amanda will contact Chick-fil-A to set up dates for the cookie fundraiser and look into the mobile drive thru fundraising opportunity.
- b. Gretchen will check on the Gerten's check and also see if we have received a check from Kowalski's.
- c. Amanda will look into the Nautical Bowls fundraiser options for next year.
- d. Also discussed possibly craft show at Fat pants or Hackamore next year. Sell tables and snacks.

10. 2024-2025 Meeting Schedule – Remaining Meetings

- a. March 10, 2025 - Innovation Lab
- b. April 14, 2025 - location TBD
- c. May 12, 2025 - location TBD

11. Adjourn @ 10:25am

- a. Motion to adjourn by Julie, Casse 2nd - Approved.