



## Parent-Teacher Organization Meeting Minutes

January 13, 2025

### 1. Welcome & Roll Call

- a. President – Casse Langford - Present
- b. Vice President – Smriti Srivastava – Present (v)
- c. Treasurer – Gretchen Meek – Present (v)
- d. Senior Party Treasurer – Renae Conlee - Present
- e. Secretary – Jennifer Bharucha - Present
- f. Event Coordinator – Shikera Kennedy
- g. Volunteer Coordinator - Mehri McLaughlin
- h. Staff Appreciation – Tes Davies - Present
- i. Website / Social Media – Julie Peyer & Sash Nadkarni
- j. Fundraising – Amanda Ropchak – Present
- k. Others in attendance: Brenda Wood, Dr. Jaysen Anderson

### 2. Approval of Minutes & Agenda

- a. November 2024 Minutes – Renae made a motion to approve the November 2024 minutes, Brenda 2<sup>nd</sup>, motion passes.
- b. January 2025 Agenda – Renae made a motion to approve the January 2025 Agenda, Brenda 2<sup>nd</sup>, motion passes.

### 3. Review Financial Reports – Gretchen Meek

- a. December/January Budget Review – Gretchen sent out the budget. Everything is on track.
  - i. Jennifer made a motion to approve the budget, Tes 2<sup>nd</sup>, motion passes.
- b. President’s Council update – Since the President’s Council meetings are the same weeks as our meeting, we will send out updates with our minutes and also include the minutes from the meeting in our drive.
  - i. The President’s Council is looking for a Secretary. Let Gretchen know if you are interested in volunteering for this role.
  - ii. The School board is requesting feedback from parents on the best way to communicate with the parents. If you have any ideas, you can pass these to Gretchen.

### 4. Discuss Virtual Meeting Options (Casse)

- a. Google meet worked well for this meeting. We will stick with Google meet for now and advertise upcoming meetings on our PTO channels to see if this draws in more attendees.

### 5. Staff Appreciation (Tes)

- a. December event feedback
  - i. Luncheon went very well! We ordered food for 300 people and had a lot of leftovers. We’ll look into some gluten-free options next time. Also discussed the possibility of to-go containers and a hand counter to track how many staff attend.
  - ii. We were low on donations for drinks and desserts. We can look at keeping the SUG open year-round to collect drinks and snacks.
- b. Next event planning update – Next Teacher Luncheon will be on Thursday, February 27<sup>th</sup>.
  - i. Tes will look into Medbox Grill and plan for 300 people.
  - ii. Wingman Matt’s has shut down so Tes will look into possibly sandwiches and a Mexican food truck for the end of the year luncheon.

### 6. Events (Brenda + Shikera)

- a. February parents event update – There will be an event on Adolescent Mental Health on Feb. 27<sup>th</sup> from 6:30-8PM. Washburn will be the speaker for this event.
- b. An event will still be planned in the spring with Abby Gee on “What to you need to know when your child turns 18?”

**7. Principal's Update – Dr. Jaysen Anderson**

- a. The graduation date and location has not been set yet. They hope to have the contract signed in the next week. Mid-June may be the new norm on when the graduation date/location is set. We discussed working with the city to move the Park reservations to February 1<sup>st</sup>.
- b. PBIS – Dr. Anderson showed the student prize cart. Students that are found going above and beyond are awarded a ticket. They can redeem the ticket for a prize from the cart which includes various gift cards and drinks (value \$2-\$5).
- c. The school is on track to meet the goal of 20-25% decrease in tardies and unexcused absences.
- d. Added 3 additional security personnel so were able to implement the Cold weather door policy (students can exit and enter from a door closer to parking lot B in the winter months for 5 minute increments during the lunch periods.)

**8. Senior Party (Casse) –** Next Meeting will be at the end of January.

**9. Website & Comms**

**10. Fundraisers (Amanda) –** There is an on-site fundraiser at Gerten's on April 5<sup>th</sup> that will be easy to set up.

- a. We will still have the cookie fundraiser with Chik-fil-a in the Spring but there may also be an option to add on a Mobile order fundraiser with them.
- b. We should check with the Boosters to see if they will be giving any money to the PTO this year.
- c. Other fundraiser ideas: Flea market or craft sale, Fat Pants Corn Hole tourney, Nautical bowls
- d. Let Amanda know if you have any ideas for other fun, easy fundraisers.

**11. 2024-2025 Meeting Schedule – Remaining Meetings**

- a. February 10, 2025
- b. March 10, 2025
- c. April 14, 2025
- d. May 12, 2025

**12. Adjourn @ 10:45AM**