



## Parent-Teacher Organization

### Meeting Minutes

April 8, 2024

In Person in Staff Lounge

#### 1. Welcome & Roll Call

- a. President – Heather Farley - Present
- b. Vice President – OPEN
- c. Treasurer – Brenda Wood - Present
- d. Senior Party Treasurer – Stephanie Heiberg
- e. Secretary – Jennifer Bharucha - Present
- f. Communications – Heather Farley
- g. Event Coordinator – OPEN
- h. Staff Appreciation – Sarah Fahning
- i. Website / Social Media– Julie Peyer
- j. Fundraising – Heather Farley
- k. Others in attendance: Superintendent Dr. Josh Swanson and Tes Davies

#### 2. Approval of Minutes - ACTION ITEM

- a. March, 2024
  - i. Heather motioned to approve the minutes, Brenda seconded the motion, motion passes.

#### 3. Review Financial Reports – ACTION ITEM - Brenda and Stephanie

- a. March Budget Review
  - i. Only changes to Sr. Party balances last month.
  - ii. Brenda motioned to approve the budget, Heather seconded the motion, motion passes.

#### 4. Staff Appreciation – Sarah

- a. Food Truck – End of School Year
  - i. We will have Wingman Matt's again. Planning for last day of school, June 6<sup>th</sup>. The food truck will supply everything.
  - ii. Heather will add to communications the last week of April to request donations for staff appreciation and the food truck.
- b. Chair Massage – May Teacher Appreciation Week
  - i. Sarah is planning the chair massages for 1<sup>st</sup> week of May for 3 days. She will also hand out ice cream treats to the teachers during this week.

#### 5. Events

- a. Touch Base about Cornerstone/Washburn – Brenda Update
  - i. Brenda has a speaker lined up from NAMI to talk about Mental Health 101 on April 25<sup>th</sup> at 7pm. This event will be held at the CMS PAC and will be open to all parents in the district. Dr. Swanson will talk with Dirk to get this added to the next Parent Post. The presentation will be 1.5 hours and there will also be a Q&A session. There will be

a survey linked to a QR code to get feedback on this session as well as potential future sessions.

- ii. We will decide on future events for next year at the May PTO meeting.
- b. Fat Pants event in Spring – Planning for May
  - i. Budget Discussion – Fat Pants needs a \$1,500 commitment with free room rental during the week. Heather will check into other spaces to keep costs down. Planning for 3<sup>rd</sup> week in May.
  - ii. Attendee Discussion – Heather has some updates and question around who all should be there from the Administration side.

#### **6. Principal's Update – Superintendent Dr. Josh Swanson**

- a. On Thursday, April 11<sup>th</sup>, there will be a community discussion with the 3 final candidates for the EPHS principal role. This will take place from 5-7:15pm at the EPHS auditorium. The new principal will be announced the week of April 22<sup>nd</sup> after the final round of interviews.
- b. Dr. Robb Virgin will be starting today (April 8<sup>th</sup>) as the new Assistant Superintendent of Secondary Education. He will be involved in the EPHS PTO going forward.
- c. Is there a limit on tickets for graduation? Some of the communications have stated a 6 ticket limit. There should not be a limit but Dr. Swanson will check into this.

#### **7. Senior Party – Stephanie**

- a. Things are moving along. Seniors are registering for the Sr. Party and parents are purchasing signs.

#### **8. Website – Julie**

#### **9. Fundraisers**

- a. Chick Fil A Cookie Fundraiser – will run at both sites April 15-20. Heather will request to put this in the district communications so all school can participate.
- b. Gertens will run again in Fall and Winter

#### **10. Teacher Mini Grants**

- a. Last remaining mini grant will not be fulfilled as the teacher has moved onto another position. The Chinese teacher only used half of the mini grant so there may be ~\$200 still coming in from this mini grant.

#### **11. Open Positions for Next School Year**

- a. Heather putting blurb in newsletter regarding open positions for next year.
  - i. Brenda will work talk to Tes about the responsibilities for the Treasurer position after today's meeting.
- b. No interest as of yet but may have someone interested in Sr. Party treasurer.

#### **12. 2024 Meeting Schedule**

- a. April 8, 2024
- b. May 13, 2024
  - i. Will set 2024-2025 dates during this meeting

#### **13. Other Business**

- a. Planters – Sarah will update over the next few weeks.

b. Principal Search Update

**14. Adjourn**

a. Heather motioned to adjourn, Brenda seconded the motion, motion passes.