



Parent-Teacher Organization

Meeting Minutes

February 12, 2024

In Person in Staff Lounge

1. Welcome & Roll Call

- a. President – Heather Farley - Present
- b. Vice President – OPEN
- c. Treasurer – Brenda Wood - Present
- d. Senior Party Treasurer – Stephanie Heiberg - Present
- e. Secretary – Jennifer Bharucha - Present
- f. Communications – Heather Farley - Present
- g. Event Coordinator – OPEN
- h. Staff Appreciation – Sarah Fahning
- i. Website / Social Media– Julie Peyer - Present
- j. Fundraising – Heather Farley - Present
- k. Others in Attendance: Tes Davies and Prayati Ockenga

2. Approval of Minutes - ACTION ITEM

- a. January 2024 (attached)
 - i. Motion to approve by Heather, Stephanie 2nd, Approved.

3. Review Financial Reports – ACTION ITEM - Brenda and Stephanie

- a. January Budget Review
 - i. Google domain name did not renew for one of the domains.
 - ii. Julie will determine which domain did not renew and update Brenda so she can renew it.
 - iii. We received checks from Gerten's (\$850) and Kowalski's (\$600).
 1. Kowalski's sends us a set amount every 6 months from the receipt collection.
 - iv. Heather motioned to approve the budget, Julie 2nd, motion passes.

4. Staff Appreciation – Sarah

- a. February 29th Conference Meal Details
 - i. Sarah was unable to attend the meeting but sent an update.
 1. Tes has arranged for Medbox Grill.
 2. Medbox will deliver the food for free by 10:30am. 1st lunch is at 11:30am.
 3. PTO helpers- Brenda (1st shift), Tes (all day), Julie (1st shift), Prayati (2nd shift) and Jennifer (11-2:30)
 4. Sarah also added two volunteer slots for each shift on the sign-up genius.
 5. 10:30-12:30 (2 parent volunteers)
 6. 12:30-2:30 (2 parent volunteers)
 7. Sarah will set up decor and tables and pop the night before. She will have pop etc. already in coolers that will be stored in the kitchen coolers for someone to grab in the morning.

8. Tes will let Sarah know how many warmers with sternos we need to set up. We will need the food warming cart for the extra food.
9. Sarah will have tablecloths on the serving tables. She will also have paper towels and cleaning products there too.
10. Tes will order the salad from Costco. They will put in large foil containers for us, already mixed. Planning to get a total of 6 salads with a combo of mixed greens and Caesar.

b. Heather included SUG in the Newsletter and Julie will post online.

5. Events

- a. Touch Base about Cornerstone/Washburn – Brenda Updated
 - i. Brenda has looked at many different options for the parent presentation on Mental Health. She has emailed the social workers to see what kind of mental health support the students are given on a regular basis so we can update parents on this when we have our meeting. Looking at NAMI right now. There are a lot of presentations offered through NAMI but trying to decide what to focus on. Possibly Mental Health Crisis Planning? Planning for a presentation after Spring Break. Tes offered to help Brenda on this.
 - ii. There is a focus on Mental Health for the Sr. Party. They will sell EP Alumni t-shirts to fundraise for Mental Health. The t-shirts will have Aaron's name on them. The money will go to a foundation that has been set up in Aaron's name. The foundation will give out scholarships to students in the future. On March 1st, parents and students can register for the alumni t-shirts, senior signs and the senior party.
- b. Fat Pants event in Spring - Heather is looking into a few dates in April or May. Stephanie will get parking passes and organize a donation to donate events for the PROP service project at the Senior Party.

6. Principal's Update – Nate Gibbs

- a. Discussed the current cell phone policy. At this time, it is up to each teacher to decide if cell phones can be used in the classroom and when they can be used. The student handbook is revised each Spring so if parents or students have suggestions on changes, now is the time to submit these.
- b. Nate suggested to Brenda to reach out to Rob Virgen and Amy Peterson at the district offices to discuss Mental Health First Aid.
- c. Course registration is going on now through Feb. 16th. The high school builds their class schedule around student's interests so it's important for students to register early if possible. The hiring of new teachers begins March 1st.
- d. For term 3, there are some gray areas around grading and assessments. Some recommendations have been made to improve this.
- e. Graduation - students will be bussed from the high school to Marriucci arena and back to the high school. There were issues with storing the bags last year at the senior party for students. It was recommended that students give their items to their parents after graduation and don't bring bags to the party. There will be police contracted to attend the senior party.

7. Senior Party – Stephanie

- a. There is a meeting on Thursday, Feb. 15th at 7PM. Raffle donations are going well.

8. Website – Julie

- a. No update

9. Fundraisers

- a. Heather needs to set up a Spring time Cookie fundraiser with Chick-Fil-A
 - i. Planning for after Spring Break

10. Teacher Mini Grants

- a. Any outstanding?
 - i. Only a few outstanding. Brenda will check with these teachers.

11. Open Positions for Next School Year

- a. All positions need to be filled for next year except for Treasurer (Tes will volunteer for this) and Secretary (Jennifer will continue).
- b. Positions needed to fill: President, Vice President, Sr. Party Treasurer, Communications, Event Coordinator, Staff Appreciation, Website/Social Media (May have someone for this, Heather will check with Holly to see if she is still interested) and Fundraising.
- c. We need to start asking for more volunteers for next year.

12. 2024 Meeting Schedule

- a. March 11, 2024 – Heather not attending, Brenda will lead the meeting.
- b. April 8, 2024
- c. May 13, 2024

13. Other Business

- a. Planters – Sarah

14. Adjourn - motion to adjourn by Heather, 2nd by Brenda, approved.