



Parent-Teacher Organization

Meeting Minutes

November 11, 2023

In Person in Staff Lounge

1. Welcome & Roll Call

- a. President – Heather Farley - Present
- b. Vice President – OPEN
- c. Treasurer – Brenda Wood
- d. Senior Party Treasurer – Stephanie Heiberg - Present
- e. Secretary – Jennifer Bharucha - Present
- f. Communications – Heather Farley - Present
- g. Event Coordinator – OPEN
- h. Staff Appreciation – Sarah Fahning - Present
- i. Website / Social Media– Julie Peyer - Present
- j. Fundraising – Heather Farley – Present
- k. Others in Attendance: Prayati Ockenga and Tes Davies

2. Approval of Minutes - ACTION ITEM

- a. October, 2023 (attached) – Motion to approve minutes by Heather , motion seconded by Stephanie. Motion passes.

3. Review Financial Reports – ACTION ITEM - Brenda and Stephanie

- a. October Budget Review. Motion to approve by Heather, seconded by Julie. Motion passes.
- b. Staff appreciation donations increased after Nate’s email was sent.
- c. We received \$600 from Kowalski’s and \$1500 from the Boosters. The Boosters also donated treats for staff appreciation.

4. Staff Appreciation – Sarah / Jeannie

- a. Next Conferences are Thursday December 14 and February 29.
- b. Staff appreciation lunch will be December 14th from 11:30 to 1:30
- c. Stephanie will pick up food from Buca and purchase Caesar salad mixes from Costco.
- d. Stephanie will order more gloves and Sarah will set out the serving utensils.
- e. Tes, Prayati and Julie will help serve food and replenish dessert table. Need to be in the teacher’s lounge by 10:30 for set up.

5. Events

- a. Start looking at Cornerstone or Washburn for February event on Mental Health
 - i. Tes suggested looking into high school policy on cell phone useage during the day. We will discuss this with Nate at the January meeting. She also asked what we as the PTO can do to support the students with Mental Health. We will continue to discuss this.
 - ii. Prayati brought up the “shoes” that are hung in the Health hallway and suggested looking at what the students wrote to determine what we should focus on. Prayati

will bring a summary of the “shoes (if you were in my shoes, I would want you to know...) to the January meeting.

b. Fat Pants event in Spring

- i. Administration is on board for this event again. This will be a casual meet and greet with no agenda. We will ask for donations for the Sr. Party and auction off a few parking passes. A date will be set after the holidays. Planning to have this event after Spring Break.

6. Principal’s Update – Nate Gibbs No update

7. Senior Party – Andrea / Stephanie

- a. Met with Nate 3 weeks ago and have the date and times finalized.
- b. Looking for a few more chairs for this year.
- c. 4 people volunteered to lead the raffle so that is back on. A survey went out to the seniors asking what they would like to see for raffle prizes.

8. Website – Julie

- a. Continuing to update the website as needed.

9. Fundraisers

- a. Gertens Fall Fundraiser - \$1,156.99
- b. Gertens Holiday Fundraiser ~\$1100
 - i. Delivery December 1 in Afternoon. Delivered to Staff Lounge and stored there overnight
 - 1. Heather and Mark will handle delivery and sorting
 - ii. Pick Up from Staff Lounge Door (South door, #25) December 2 between 9am-12pm
 - 1. Need a few people to help facilitate pick up – Julie and Tes will help

10. Teacher Mini Grants

- a. \$2300 has been paid so far, still need to pay ~\$3000. Waiting for a few teachers to submit their info.

11. 2023-2024 Meeting Schedule

- a. September 11, 2023
- b. October 9, 2023
- c. November 13, 2023
- d. January 8, 2024
- e. February 12, 2024
- f. March 11, 2024
- g. April 8, 2024
- h. May 13, 2024

12. Other Business

- a. Planters – Sarah
 - i. Will work on this week

13. Adjourn @ 9:18am

- a. See you all in January!