



## Parent-Teacher Organization

### Meeting NOTES

April 3, 2023

In Person in Staff Lounge

#### 1. Welcome & Roll Call

- a. President – Heather Farley - present
- b. Vice President – OPEN
- c. Treasurer – Brenda Wood - present
- d. Senior Party Treasurer – Stephanie Heiberg - present
- e. Secretary - OPEN
- f. Communications – Heather Farley
- g. Event Planner – Donnell Krueger
- h. Staff Appreciation – Sarah Fahning
- i. Staff Appreciation – Jeannie Welter
- j. Student Directory -Heather Farley
- k. Volunteer Coordinator – Stacey Koehler
- l. Website / Social Media– Julie Peyer - present

#### 2. Approval of Minutes – ACTION ITEM

- a. February, 2023 (attached)
  - i. We did not meet in March

Motion to approve minutes from February 2023 by Julie, seconded by Stephanie. Motion passes.

#### 3. Review Financial Reports – ACTION ITEM - Brenda and Stephanie

- a. 2022/2023 PTO Budget Report – Brenda will bring to Monday meeting.

Status quo – Motion to approve budget report by Julie, seconded by Stephanie. Motion passes.

#### 4. Staff Appreciation – Sarah / Jeannie

- a. Finalize March 1 Grab & Go – Debrief – what went well and what should be different next time?
- b. Next event end of year food truck?
- c. Wingman Matt's reached out. Who would like this info?

Food Truck will be the next, and final event. Heather has a question about what the foodtruck would serve out to Matt's. She will forward to Sarah & Jeannie once she has it. This may be something different for this year since we have done tacos for two years. Something to look at and compare. Heather will also include a blurb in next few newsletters saying fundraising is down, asking for end of year donations towards food truck.

#### 5. Events – Donnell

- a. Fat Pants – Debrief
  - i. Do we do another?

Went well. Made \$800 towards Sr Party. Won't do another event until Fall. Brenda/Julie will put together a survey to include in newsletters asking parents what they'd come to, and where they'd like to have these events.

#### **6. Principal's Update – Nate Gibbs**

Nate was not able to join us.

#### **7. Senior Party – Andrea / Stephanie**

- a. Senior Sign Recycling – Gena Gerard is speaking with Andrea to finalize a program to recycle these signs
  - i. Drop off will be June 26-30 – location TBD
- b. Volunteer vetting – Heather has some new information to share with the group.

Volunteers will not have to go through a background check at the district level this year, but Nate has asked that he have the option to change that next year.

#### **8. Website – Julie**

Continue to send anything we'd like to have posted.

#### **9. Other Business**

- a. Planters – Sarah

Brenda will check in as we still have funding left to update planters.

- b. Dining For Dollars – Heather

- i. Panera (Chanhassen) – March 15<sup>th</sup>

1. We did not meet the threshold of \$200 in sales so we will not be receiving a donation

- ii. Applebee's

1. Confirmation of April 10<sup>th</sup>, 2023. Heather will get things over to Julie.

- iii. Gerten's has a Fall and Holiday fundraiser that Heather is looking at in place of Directory sales. 30% return to school

1. Fall – Mums
2. Holiday – Poinsettias & Greens
3. Spring – Bedding Plant & Perennials

Will plan to do Gerten's in the fall, and if that goes well we can look at the Holiday one. Will not do spring as it would compete with Softball and Baseball fundraisers. Heather taking the lead on this project.

#### **10. Adjourn**

Motion to adjourn by Brenda, seconded by Stephanie. Motion passes.