



## Parent-Teacher Organization

### Meeting NOTES

February 6, 2023

In Person in Staff Lounge

#### 1. Welcome & Roll Call

- a. President – Heather Farley - present
- b. Vice President – OPEN
- c. Treasurer – Brenda Wood - present
- d. Senior Party Treasurer – Stephanie Heiberg - present
- e. Secretary - OPEN
- f. Communications – Heather Farley
- g. Event Planner – Donnell Krueger
- h. Staff Appreciation – Sarah Fahning - present
- i. Staff Appreciation – Jeannie Welter
- j. Student Directory -Heather Farley
- k. Volunteer Coordinator – Stacey Koehler
- l. Website / Social Media– Julie Peyer - present

#### 2. Approval of Minutes – ACTION ITEM

- a. January, 2023 (attached)

Motion to approve by Brenda, seconded by Julie – motion passes

#### 3. Review Financial Reports – ACTION ITEM - Brenda and Stephanie

- a. 2022/2023 PTO Budget Report – Brenda will bring to Monday meeting.

Not a lot of movement to report. Some small donations continue to trickle in. Motion to approve by Julie, seconded by Brenda – motion passes

#### 4. Staff Appreciation – Sarah / Jeannie

- a. Finalize March 1 Grab & Go – What kinds of items do we need?
  - i. SUG creation

Decided to put out items after lunch so they stay available into conference time. Sara and Stephanie are available to come set up around 2pm.

Heather will start to put SUG link, as well as the PayPal donation link in the newsletter.

- b. Discuss Potential Coffee event for middle March – perhaps closer to Spring Break

Decided that this is not something we will do at this time.

#### 5. Events – Donnell

- a. February 23 was finalized with Administration

Event will be 6-8pm. Heather has all Administration invited. DONNELL – can you please let the Board know about the event?

- b. Do we have a location?

Brenda will check on a few locations we discussed today. She will let the group know what we land on so that Julie can create the flyer and we can start to publicize.

- c. Auction Items
  - i. 2 Parking Lot Passes for Sr. Party

These are for LOT A.

- ii. Auction or Drawing?

This will be an auction.

- d. Donations
  - i. Asking for hygiene and boxers

Will plan on next event being the Food Truck at the end of the year.

## 6. **Principal's Update** – Nate Gibbs

- a. Nate will stop in when he can

Nate asked if we were able to do coffee on Feb 17<sup>th</sup>. While we are unable to assist, we let him know he does have his \$500 available.

Nate discussed the upcoming Professional Development day and the focus being on Wellness, Care, and Support, both for Staff and Students. They are also looking at what the right balance is for homework for students, paying attention to life outside of school.

Term 2 continues to be Operations focused, specifically Attendance and Communication.

Black History Month – there are many activities and events through the month, as well as student lead education during morning announcements. Teachers are also including education during classes.

Winter Sports Wrap Up – let Nate know if we are hearing a need/desire for Administration attendance at events.

Course Selection has begun – will wrap mid-February.

## 7. **Senior Party** – Andrea / Stephanie

On Track

## 8. **Website & Social Media** – Julie

Let Julie know if there are things we'd like pushed out. Otherwise all is well.

## 9. **Directories** – Heather

These are beginning to be distributed by the school today.

## 10. **Other Business**

- a. Planters – Sarah
- b. Dining For Dollars – Heather
  - i. Panera (Chanhassen) – March 15<sup>th</sup>
    - 1. Heather will get info to Julie to put on website & socials.
  - ii. Looking at adding Applebees

## 11. **Adjourn**

Motion to adjourn by Brenda, seconded by Stephanie – motion passes