



## Parent-Teacher Organization

### Meeting Notes

October 11, 2022

In Person in Staff Lounge

#### 1. Welcome & Roll Call

- a. President – Heather Farley - Present
- b. Vice President – OPEN
- c. Treasurer – Brenda Wood - Absent
- d. Senior Party Treasurer – Stephanie Heiberg - Present
- e. Secretary - OPEN
- f. Communications – Heather Farley
- g. Event Planner – Donnell Krueger - Present
- h. Staff Appreciation – Sarah Fahning - Present
- i. Staff Appreciation – Jeannie Welter - Present
- j. Student Directory -Heather Farley
- k. Volunteer Coordinator – Stacey Koehler – Call In
- l. Website / Social Media– Julie Peyer - Present

#### 2. Approval of Minutes – ACTION ITEM

- a. September, 2022 (attached)
  - i. Motion to approve by Stephanie, seconded by Julie. Motion Approved

#### 3. Review Financial Reports – ACTION ITEM - Brenda and Stephanie

- a. 2022 PTO Budget Report (attached)
  - i. Motion to approve by Stephanie, seconded by Julie. Motion Approved

#### 4. Mini Grant Program

- a. Review of submitted applications
  - i. There were three additional applications in the PTO Mailbox. Those were sent to Stacey.
  - ii. There are some outstanding questions out to teachers. Stacey is working on those.
  - iii. Stacey to try to meet with Nate this week for his feedback.

#### 5. Staff Appreciation – Sarah / Jeannie

- a. Ever Health Chiropractic Plan Review
  - i. Sign Up Link sent to Nolana.
  - ii. Heather will come to facilitate.
- b. Conference Meal Plan Review
  - i. This is all set. Sarah and Jeannie will be there for set up.
  - ii. Stephanie gave the check for payment to Jeannie.

#### 6. Events – Donnell

- a. November 1 – Parent Community Event – Fat Pants

- i. Josh Swanson – Referendum Presentation
  - ii. Nate Gibbs – Meet the Principal
- b. Fat Pants is secured for November 1 from 6-9pm
- c. Will have social hour 6-7. Ask Josh to start at 7pm
- d. Donnell will reach out to Board members and candidates to invite them to the event. They will be introduced as being there, but will not be given a platform to speak.
- e. Donnell waiting on Fundraising aspect from Fat Pants.
- f. Julie will create flyer for event and promote on socials.

7. Resource Centers

- a. Heather will reach out to department heads to see if this is still a need.

8. **Principal's Update** – Nate Gibbs

- a. Nate will stop in when he can
- b. Nate was not able to attend

9. **Senior Party** – Andrea

- a. **Meeting moved to October 25<sup>th</sup>**
- b. **Stephanie will look through list of volunteers and determine what is still needed.**
- c. **Julie will promote on Socials, Heather will continue to put in Newsletters.**

10. **Communication** - Heather

- a. Weekly Newsletter
- b. This week – donations for teacher dinner, upcoming Café Zupas Dining for Dollars, and Sr. Party volunteers.

11. **Website** – Julie

- a. **What we do page**
- b. **Volunteer Page**
- c. **Walked through what Julie had questions on. She is scrubbing the site and will refresh all information.**
- d. **Heather to send Mini Grant Application to Julie**

12. **Directories** – Heather

- a. Current Orders
- b. Waiting for information from District
- c. Have quote for printing
- d. We have about 180 orders. Will purchase a few additional.

13. **Other Business**

- a. President's Council – Heather
- b. Planters – Sarah
- c. Dining For Dollars – Heather
  - 1. Café Zupa's – October 19<sup>th</sup>
  - ii. Shake Shack – November 14<sup>th</sup>
  - iii. Naf Naf – January 18<sup>th</sup>
  - iv. Panera (Chanhassen) – March 15<sup>th</sup>

**14. Adjourn**

- a. **Motion to adjourn by Julie, seconded by Stephanie. Motion approved.**