



**Parent-Teacher Organization
Meeting Notes**

March 7, 2022

9:00 a.m. via Zoom: <https://us02web.zoom.us/j/81086041891>

1. Welcome & Roll Call

- a. President – Laura Jester
- b. Vice President – Heather Farley
- c. Treasurer – Brenda Wood
- d. Senior Party Treasurer – Stephanie Heiberg
- e. Secretary - Nicole Trebil
- f. Calendar - Brenda Wood
- g. Communications - OPEN
- h. Event Coordinator – Kelly Robert - absent
- i. Staff Appreciation – Sarah Fahning
- j. Student Directory -Jill Szczepaniak - absent
- k. Social Media - Andrea Miller - absent
- l. Volunteer Coordinator – OPEN
- m. Website – Tracy Bredehoft - absent

2. Approval of Minutes – ACTION ITEM

- a. February 7, 2022 (attached)
MOTION to approve minutes by Heather Farley, second by Brenda Wood. Motion passes unanimously.

3. Review Financial Reports – ACTION ITEM - Brenda and Stephanie

- a. March 2022 PTO Budget Report (attached)
 - i. Brenda noted staff appreciation balance is at \$800 including donations for last event and \$1,100 in Kowalskis contributions. She noted that last year, staff appreciation expenses were about \$6,100 and this year so far we've spent \$5,300. It was noted that this is a difficult time of year to get folks to donate. Perhaps more donations will come during Teacher Appreciation Week in early May.
 - ii. Mini grant funds are all dispersed except for trees and shrubs for science class. Total for grants will be under \$6,000; well under the \$7,500 budgeted.
 - iii. Brenda to follow up with Kelly Hedlund about next grant period for Spanish Books
 - iv. Donation of \$100 to MN Association for Children's Mental Health requested for EP Connects presentation
- b. March Senior Party Budget Report (attached)
 - i. 60 seniors registered so far
 - ii. May not need \$5,000 in PTO funding previously designated for startup funds since yard signs and donations are funding majority of expenses

MOTION to approve budget reports and \$100 donation to MN Association for Children's Mental Health by Brenda Wood, second by Heather Farley. Motion passes unanimously.

4. Staff Appreciation – Sarah

- a. Report on February 14th and 28th events
 - i. Plenty of food and all staff were able to enjoy (order less than half for next year)
- b. Spring event/food truck
 - i. Donations from last year were around \$2,000 so hoping to raise that again this year

5. Self Defense Event Update – Kelly

- a. March 14th 6:30 p.m. in Auditorium and Main Gym
- b. Brenda, Kelly, and Laura to assist that evening
- c. Registrations to date - 26
- d. Promotion ideas
 - i. Robb can help promote + PTO social media

6. Mental Health Resources Update - Brenda

- a. April 4th EP Connects Session
- b. Will promote through newsletter and social media

7. Principal's Update – Robb

- a. For conferences: Likely will do one night of virtual and one night of in person next year
- b. Closing down winter activities now and moving into spring break. Focusing on ACT testing this week
- c. Eagle Voice idea implementation
 - i. Free products available in girls' and gender neutral restrooms
 - ii. Free essential supply store – part of student entrepreneurship
- d. Academic planner for scheduling and registering was a success
 - i. $\frac{1}{2}$ - $\frac{2}{3}$ of students will be enrolled in college courses. Last year it was only $\frac{1}{4}$ so there is a lot of growth.
 - ii. Looking at possibly needing 20 new teachers

8. 2022/2023 PTO Members Needed – Laura

- a. Should be promoted in middle school newsletter; PTO members should ask friends or current PTO members at other schools

9. Communication – Laura and Andrea

- a. Weekly Newsletter
- b. Social Media

10. Website – Tracy – will make updates as needed

11. Other Business

- a. President's Council – Heather – Food Service Tour tomorrow
- b. Planters – Sarah – Waiting for spring!
- c. Remaining PTO Meetings
April 4, 2022
May 9, 2022

12. Adjourn - Submitted by Nicole Trebil, EPHS PTO Secretary