



EPHS
Parent-Teacher Organization
Meeting Agenda

February 1, 2021

9:00 a.m. via Zoom

Join here: <https://us02web.zoom.us/j/89029155924>

1. Welcome, Introductions, Roll Call

- a. President – Laura Jester - present
- b. Treasurers – Brenda Wood - present; and Lisa Tschetter - absent
- c. Secretary - Nicole Trebil - present
- d. Calendar - Brenda Wood - present
- e. Communications - OPEN
- f. Event Coordinator – Kelly Robert - present
- g. Staff Appreciation – Sarah Fahning - present
- h. Student Directory -Jill Szczepaniak - absent
- i. Social Media - Andrea Miller - absent
- j. Volunteer Coordinator – OPEN
- k. Website – Tracy Bredehoft - present

Kelly Anderson with Eden Prairie Ladies Acts of Random Kindness (LARK) was also present.

2. Approval of Minutes – Action Item

- a. November 16, 2020 (attached)

MOTION to approve minutes from November 16, 2020 PTO meeting by Brenda Wood, second by Kelly Robert. Motion passes unanimously.

3. Review Budget - Brenda

- a. January 2020/2021 Budget Report (attached)
- b. Report on fundraisers – Red Savoy, Chipotle, Noodles \$550
- c. Report on fund balance investigation: Brenda reviewed her investigation of fund balances (profit vs. loss) over the past several years. She noted the lowest balance never went below \$10,000 and there is approximately \$30,000 in fund balance as a result of more Senior Party profit than expenses over several years. She recommended spending down this amount through a small grant program or something similar (to be discussed later in the agenda).
- d. Directories brought in \$250 profit
- e. Staff appreciation – collected \$5,000 so far this year; spent \$2,500

- f. Google charges - \$12/annually for domain and another \$12/year for Senior Party
 - g. Planters - \$140
4. **Staff Appreciation** – Sarah and Kelly Anderson (guest)
- a. Combine event with Ladies Acts of Random Kindness (LARK)
 - b. Valentines theme: cookies and coffee for teachers and staff using Cookie Cart
 - c. Other possible events
 - i. Week or two before spring break (week of March 15 or 22)
 - ii. May – teacher appreciation week
 - d. Plan to request donations from parents one more time this school year but have enough funds for two smaller events right now
5. **Not Me Events** – Kelly Robert
- a. NOTE: Dates switched
 - i. Not Me for Boys: March 22 6:00 – 8:00 p.m. (Price \$1,800)
 - ii. Not Me for Girls: March 23 6:00 -9:00 p.m. (Price \$2,000)
 - b. Registration and liability forms – online registration and printable waiver
 - c. Payment Collections – Paypal already set up
 - d. Marketing Ideas – create an image to put on social media and Robb’s newsletter, sports organizations, young men’s service league
 - e. Feb 8 – Registration starts, webpage goes live
 - f. Volunteers at events – Nicole and Laura (girls), Brenda and Kelly (boys)
6. **Principal’s Update** – Robb Virgin
- a. Change in learning model
 - i. Feeling better now that students are back in the building
 - ii. 75 kids were online and moved to hybrid; 125 were hybrid and moved to online
 - iii. Kids that started online but are now hybrid will be able to come into the building Feb 5 and 6 to get acclimated
 - iv. Successful launch in terms of safety and operations for our school
 - v. The State plan for getting kids back in school hasn’t changed. EPHS pitched a plan to MDH to come back for hybrid and it was approved. State needs to change plan in order for kids to come back full time.
 - b. EP Connects events
 - i. On hold until registration is complete
 - c. Ideas for keeping seniors connected
 - i. Seniors want every day connection; completely canceling events (like prom) is not an option. They don’t want a virtual representation of anything anymore.
 - ii. Looking into different prom plans and possibly attending/creating senior nights at sports
 - d. Eagle Voice outcome report

- i. Top staff idea (also top student idea last year) was a new schedule for finals week
- ii. Top student idea – more asynchronous time, fatigue of being in Zoom mtgs all day
- iii. Considering removing synchronous portion of Friday and assigning kids to come in for extra intervention but tough to navigate and balance for AP classes that need the additional instruction time
- e. Graduation – Likely to be outside at the high school on June 4th with multiple ceremonies to keep crowds lower in number.

7. Directories – No update

8. Small Teacher/Staff Grant Program Idea – Laura/Brenda

- a. Could use up to \$10,000 from \$30,000 fund balance for a “Fill the Gap?” small grant program (funding needs smaller than FEPS grant program)
- b. Brenda recommends carrying over only \$10,000 in fund balance year to year
- c. Brenda and Laura to develop grant program options (application process with scoring and ranking or give funds to Robb to disperse where needed most, or give so much per department)
- d. Will get input from Robb before next PTO meeting and will bring recommendations to March meeting

9. Communication – Laura and Andrea

- a. Weekly Newsletter – content ideas
- b. Social Media

10. Website - Tracy

- a. Took care of domain issues
- b. Updating website as needed, mostly with “Not Me” page

11. Other Reports

- a. President’s Council - Laura
- b. Planters – Pansies and pussy willow in April
- c. Senior Party – working on plans for this year

12. Next Meeting: March 8th 9:00 a.m. – maybe in person

13. Adjourn 10:56am

Submitted by Nicole Trebil, Secretary Eden Prairie High School PTO